



Agensi Pekerjaan Danu Gemilang Sdn Bhd

Company Registration No. 200401014862 (653365-T) / JTKSM 558B
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BIODATA



Reference No. : QS-24154

Given Name : MARY GRACE

Middle Name : BENTULAN

Sur Name : GASALATAN

Birth date : NOVEMBER 06, 1999

Age : 24

Gender : FEMALE

Nationality : FILIPINO

Passport Expiry date : FEBRUARY 6, 2033

Religion : CATHOLIC

Height : 156.5

Weight : 72.5

Marital Status : SINGLE

No of Children : NA Age/s: NA

No of Brother/s: 2 No of Sister/s: 3

Your Position in the Family : THIRD ORDER

Husband's Occupation : NA

Father's Occupation : FISHERMAN

Mother's Occupation : VENDOR

Language : ENGLISH, TAGALOG, BISAYA

Skills : TAKING CARE OF CHILDREN, HOUSEHOLD WORKS

Applying Job in : MALAYSIA

Expected Salary : 400 USD / 1800 RINGGIT



EDUCATION BACKGROUND

Please marked (✓) your Highest Educational attainment and fill up the year of completion

<input type="checkbox"/> Elementary Graduate	Year Graduated:
<input checked="" type="checkbox"/> Secondary Education/ High School Graduate	Year Graduated: 2018
<input type="checkbox"/> College level	Year Completed:
Course:	
<input type="checkbox"/> College Graduate	Year Graduated:
Course:	

EMPLOYMENT RECORDS

Country: PHILIPPINES	Date of Employment From: MARCH 6, 2016	Until: APRIL 30, 2018
Job Position: DOMESTIC WORKER	No. of Person in the Employer's House: 5	
Employer's Nationality: FILIPINO	No of Child/Children of Employer: 3	Age/s: 4, 6, 20
Reason of Leaving:		
<p style="text-align: center;">I WAS A WORKING STUDENT. AFTER I GRADUATED SENIOR HIGH SCHOOL</p> <p style="text-align: center;">I DECIDED TO WORK IN CEBU FOR CAREER GROWTH.</p>		

EMPLOYMENT RECORDS

Country:	Date of Employment From:	Until:
Job Position:	No. of Person in the Employer's House:	
Employer's Nationality:	No of Child/Children of Employer:	Age/s:
Reason of Leaving:		
<p>.....</p> <p>.....</p>		

PERSONAL QUESTIONS

Why do you want to work as Domestic Worker in Malaysia? FOR PERSONAL AND CAREER DEVELOPMENT. ALSO, TO HELP MY FAMILY FINANCIALLY.	
What qualifications do you have as Domestic Worker? FIRST I'M GOOD IN COMMUNICATIONS, HAVE EXPERIENCE AS DH, TRUST-WORTHY	
Are you aware and agreed to work for Two (2) years employment Contract in Malaysia? YES	
From your family, who are the person knows and allowed you to work in Malaysia? FATHER AND MOTHER	
Are you ready to be far from your family for the period of two (2) years? YES, FOR OUR FUTURE	
Are you afraid of being far from your family? I'M ALREADY USED TO THIS KIND OF SITUATION	
What do you expect from a position as a Domestic Worker? TAKING CARE OF CHILDREN AND DOING HOUSEHOLD CHORES.	
What are your dreams and goals in life? MY GOAL IS TO HAVE STABILITY. I WANT TO HELP MY SIBLINGS ACCOMPLISH THEIR STUDIES.	
How long do you plan to live and work abroad? I MUST COMPLETE THE YEARS OF CONTRACT (2 YEARS).	
Are you better with Household Chores, New born, Children, Elderly Care or Cooking? I'M BETTER IN CHILDREN AND HOUSEHOLD CHORES	
In your past experienced, what was the age of the Children you looked after? THEY WERE 4 AND 6 YEARS OLD.	
Can you take care of Infant? NO	
Do you love working with Children? YES, I'M USED TO IT.	
If a Child is naughty and talks to you in a rude way, what would you do? NO ONE WANTS TO TALK IN THAT WAY, SO BETTER GRADUALLY TEACH THEM THE IMPORTANCE OF RESPECTFULNESS AND OTHER GOOD BEHAVIORS.	
Are you willing to take care an Elderly Person? NO	
If YES, What Gender you Prefer? <input type="checkbox"/> Male / <input type="checkbox"/> Female	
Do you have experience to look after an Elderly Person? NO	
If YES, What is the age? _____ What is the Gender? <input type="checkbox"/> Male / <input type="checkbox"/> Female	
Are you willing to take care a Disable Person? NO	
If YES, What Gender you Prefer? <input type="checkbox"/> Male / <input type="checkbox"/> Female	
Do you have experience to look after a Disable Person? NO	
If YES, What is the age? _____ What is the Gender? <input type="checkbox"/> Male / <input type="checkbox"/> Female	
Are you willing to take care a Special Child? NO	
If YES, What Gender you Prefer? <input type="checkbox"/> Male / <input type="checkbox"/> Female	
Do you have experience to look after a Special Child? NO	
If YES, What is the age? _____ What is the Gender? <input type="checkbox"/> Male / <input type="checkbox"/> Female	
Are you a Good cook? I'M GOOD IN COOKING MY KNOWN RECIPES	
Are you able to follow Recipes from a cook book? YES	
What kind of food can you prepare? FILIPINO DISHES	
Can you sew by hand? YES Can you sew by machine? NO	
How would you describe yourself? I AM RESPONSIBLE, HARDWORKING, TRUSTWORTHY AND ALWAYS WILLING TO LEARN	

PERSONAL QUESTION 2

Do you have any medical history: Please marked (✓) if YES and (×) if NO

- Diabetes High blood Migraine Anemia/low blood Appendicitis Heart problem
 Caesarian Ulcer Asthma Hemorrhoids (Almoranas) Ovarian tumor Dizziness (nahihilo)
 Numbness in the body (pamamanhid ng katawan) Polio (can't move parts of the body during childhood)
 Tuberculosis (TB) epilepsy / seizures skin allergies others, specify

Do you have medical operation / surgery from the past? NO.....; If yes, what kind of operation/ surgery?.....

How long now since you undergo operation / surgery? NA.....; Do you think you are fully recovered?.....

Do you take any medication? NO.....; if yes, what medicine?

Do you have any allergies to food? NO.....; If yes, specify.....

Do you have any allergies for medicine? NO.....; If yes, specify:.....

Do you smoke cigarette? NO..... Do you drink alcohol? OCCASIONALLY.....

Do you have friends or family here in Malaysia? NO.....; If yes, what is the job & which place in Malaysia?.....

Are you willing to use your mobile phone after working hours and during Rest day only? IT WOULD BE BETTER USE PHONE AFTER WORKING HOURS TO UPDATE FAMILY, BUT IT ALWAYS DEPEND ON THE EMPLOYER.

Are you willing to stay inside your employer house during your Rest day? YES.....

If necessary, will you work on your Rest day for extra income? YES.....

Can you promise not to use any personal belongings of your employer without permission? YES AND THAT'S ALWAYS PROHIBITED

Can you keep and secure the privacy of your employer and his family at all times? YES.....

What is your Message to your Future employer in Malaysia: I AM GRATEFUL TO BE CHOSEN AS YOUR WORKER.

I WILL GIVE THE BEST SERVICE I COULD. I AM OPEN TO YOUR SUGGESTIONS AND CONCERNS WITH REGARDS TO MY PERFORMANCE IN WORK. HOPE YOU BELIEVE IN MY SKILLS. THANK YOU FOR THE OPPORTUNITY.

JOB PREFERENCES:

<i>Please marked (✓) if you are agreed and (×) if not applicable</i>	
<input checked="" type="checkbox"/> Care of Newborn baby <input checked="" type="checkbox"/> Childcare <input checked="" type="checkbox"/> Elderly Care <input checked="" type="checkbox"/> Care of Special Child <input checked="" type="checkbox"/> Care of Bedridden <input checked="" type="checkbox"/> Disabled Person Care of Pet/s: <input checked="" type="checkbox"/> Dog <input checked="" type="checkbox"/> Cat	<input checked="" type="checkbox"/> Willing to work with Muslim family <input checked="" type="checkbox"/> Willing to work with non Muslim family <input checked="" type="checkbox"/> Willing to learn and do cooking <input checked="" type="checkbox"/> Laundry by hands for delicates clothes <input checked="" type="checkbox"/> Gardening(watering flowers and plants)

BASED ON YOUR OWN OR WORK EXPERIENCES

<i>Please write each categories based on your own experienced</i>	
NEWBORN BABY CARE	I DONT HAVE EXPERIENCE YET
CHILDCARE	I PREPARE THINGS FOR SCHOOL, I SENT THEM TO SCHOOL. I HELP THEM WITH SCHOOL ASSIGNMENTS AND PROJECTS. I WASH UNIFORMS AND CLOTHES. I PLAY WITH THEM.
SPECIAL CHILD	I DONT HAVE EXPERIENCE YET
ELDERLY CARE/ BEDRIDDEN / DISABLED PERSON	I DONT HAVE EXPERIENCE YET
GENERAL HOUSEHOLD CHORES	I CLEAN THE HOUSE AND BACKYARD, I GO TO MARKET TO BUY GROCEPERIES, I COOK, WASH CLOTHES AND DISHES.

I hereby declare and confirmed that all the above given information contained are true and correct to the best of my knowledge and belief. That I am responsible for the accuracy of any data information which I provided to Agensi Danu Gemilang Sdn. Bhd. for my employment purposes as Domestic Worker in Malaysia.

MARY GROVE SAKALATAN

 (Full Name and Signature of the Applicant)